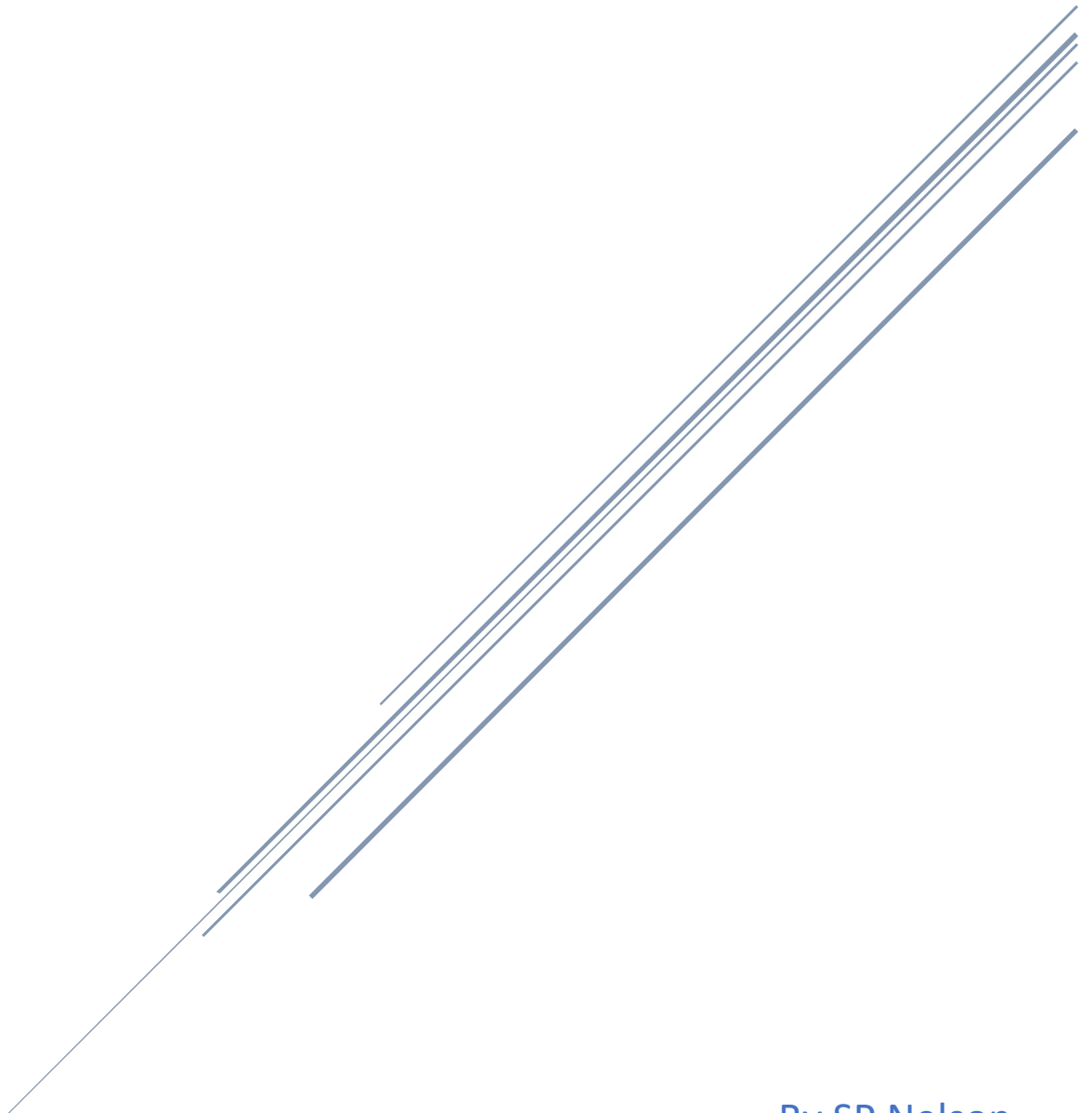


# PHISHING EMAILS

Cybersecurity as a Defense for the Healthcare Industry



By SP Nelson  
Cygnet Systems, LLC

# Phishing Email Awareness Guidelines

- *This is a complimentary copy* -

- CyberShield ver. 1.0 -

Cygnets Systems, LLC

1202 SW 17<sup>th</sup> Street Suite 201 #187

Ocala, Florida, 34471-6607

Phone: 352 387-9637

[sp.nelson@cygnetsystems.net](mailto:sp.nelson@cygnetsystems.net)

<https://www.cygnetsystems.net>

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Who are we: We are a Test Engineering Company

Our Mission is: To Build customer confidence by protecting their digital and data assets from all forms of cyber threats, ensuring their day-to-day operations are secure and safeguarded against data theft and malicious activity.

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# Phishing Email Awareness Guidelines

## Overview

"Keep your guard up" is a common expression that means to be cautious and prepared for potential dangers or threats. Phishing attacks can be quite successful in obtaining sensitive information or financial gain from victims. According to a report by Verizon, phishing attacks were involved in 36% of all data breaches in 2020. Furthermore, the report found that 22% of all data breach incidents involved phishing attacks as the primary method of attack.

Phishing attacks are successful because they can be difficult for users to detect. Attackers often use social engineering tactics to trick users into providing their sensitive information or clicking on malicious links. They may also use spoofed email addresses or websites that closely resemble legitimate ones to trick users.

To avoid falling victim to a phishing attack, it's important to be cautious of unsolicited emails, especially those that ask for personal or sensitive information. Users should verify the sender's email address, check for spelling or grammatical errors in the message, and avoid clicking on any suspicious links. Additionally, organizations can provide training and awareness programs to educate their employees on how to recognize and avoid phishing attacks.

## Introduction

Email phishing is a type of cyber-attack that targets individuals or organizations through fraudulent emails designed to trick recipients into providing sensitive information such as passwords, usernames, or financial information. Phishing emails often appear to be from a legitimate source, such as a bank, social media platform, or in the case of healthcare, a medical provider, or an insurance company.

Phishing attacks in the healthcare industry have become a growing problem due to the high value of patient data and medical records. Cybercriminals may use phishing emails to gain access to sensitive medical information or to deploy malware that can cripple an organization's systems.

In addition, the COVID-19 pandemic has created new opportunities for cybercriminals to use phishing emails to exploit people's fears and vulnerabilities related to the virus. For example, phishing emails that claim to offer information on the pandemic, treatments, or vaccines may be used to spread malware or steal sensitive data.

The healthcare industry is also particularly vulnerable to phishing attacks due to the large number of employees and third-party vendors that handle sensitive patient data. A successful phishing attack can have devastating consequences for both the organization and its patients, including identity theft, financial fraud, and compromised medical care. As such, healthcare organizations need to implement strong cybersecurity measures and provide regular training to employees and partners to mitigate the risks of phishing attacks.

You can in addition use third-party cybersecurity products and services to enhance your email service that include email security solutions and encryption that offer a range of security features to protect against email-based threats such as spam, viruses, and phishing attacks by not letting your guard down.

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## Types of Phishing

Phishing attacks come in many different forms, and cybercriminals are constantly developing new methods to trick people into revealing their sensitive information. Here are some examples of phishing attacks that are particularly relevant to the healthcare industry:

**Spear-phishing:** This is a targeted attack that is tailored to a specific individual or organization. The attacker may research the victim's social media profiles or other public information to craft a message that appears to be legitimate and relevant. In the healthcare industry, spear-phishing attacks may target employees of hospitals or insurance providers, using information about patients or insurance policies to gain credibility.

**Whaling:** This is a type of spear-phishing attack that targets high-level executives or other individuals with access to valuable information. In the healthcare industry, whaling attacks may target CEOs or other leaders of healthcare organizations, using the promise of insider information or other inducements to trick them into revealing their login credentials or other sensitive information.

**Smishing:** This is a type of phishing attack that uses SMS text messages instead of email. The attacker may send a text message that appears to be from a trusted source, such as a bank or insurance provider, and ask the recipient to click on a link or provide sensitive information. In the healthcare industry, smishing attacks may target patients or employees, using a pretext such as a test result or appointment reminder to lure them into revealing their personal information.

Overall, phishing attacks are a growing problem in the healthcare industry because they can lead to the theft of sensitive patient data, financial information, or intellectual property. Healthcare organizations are often seen as a prime target for cybercriminals because they handle large amounts of valuable information, and because many employees may not be aware of the risks of phishing attacks. As a result, healthcare organizations need to take proactive steps to prevent phishing attacks, such as providing regular training for employees and implementing strong security measures such as two-factor authentication.

## Anatomy of an Email

Anatomy of a Phishing Email typically includes the following elements:

**Sender Address:** Phishing emails often use fake sender addresses that are designed to look like they come from legitimate sources. They may use a similar domain name or display name to trick the recipient into thinking it is a legitimate email.

**Subject Line:** The subject line is usually designed to grab the recipient's attention and encourage them to open the email. Phishing emails often use urgent or threatening language to create a sense of urgency.

**Salutation:** Phishing emails may use generic greetings like "Dear Customer" instead of addressing the recipient by name. This is a sign that the email is not personalized and may be a phishing attempt.

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**Content:** The body of the email will often contain a message designed to convince the recipient to take a specific action, such as clicking on a link or downloading an attachment. Phishing emails may use social engineering tactics to trick the recipient into believing the email is legitimate.

**Links:** Phishing emails often contain links to malicious websites or downloads. These links may be disguised as legitimate links, but they will take the recipient to a fake website designed to steal their information.

**Attachments:** Phishing emails may contain attachments that contain malware or viruses. These attachments may be disguised as legitimate files, such as PDFs or Word documents.

**Call to Action:** The email will typically include a call to action that encourages the recipient to take a specific action, such as clicking on a link or downloading an attachment. This is often accompanied by urgent language designed to create a sense of urgency and make the recipient act quickly.

Understanding these elements can help individuals and organizations identify and prevent phishing attacks in the healthcare industry. So, think twice before clicking once. Prevention is this easy, look before you leap.

### Identifying Phishing Emails

Identifying phishing emails can be challenging, but there are some common red flags to look out for:

**Sender's email address:** Phishing emails often use fake email addresses or impersonate legitimate ones. Check the sender's email address carefully and be wary of any email address that looks unusual or suspicious.

**Urgent or threatening language:** Phishing emails often use urgent or threatening language to try to get you to act quickly without thinking. Be wary of any email that demands immediate action, threatens negative consequences if you don't comply, or creates a sense of urgency or fear.

**Suspicious attachments or links:** Phishing emails often include attachments or links that are designed to trick you into downloading malware or giving away your personal information. Be cautious of any email that includes attachments or links from unknown or suspicious sources.

**Poor grammar or spelling:** Phishing emails often contain typos, misspellings, or grammatical errors. Legitimate organizations typically have a high standard of professionalism, and their emails are usually well-written and error-free.

**Unusual requests for information:** Phishing emails often ask for personal information such as your login credentials, credit card information, or social security number. Be wary of any email that asks for sensitive information, and always verify the request with the organization directly before providing any information.

By being aware of these red flags and using caution when opening emails, you can better protect yourself from phishing attacks in the healthcare industry.

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## Best Practices for Prevention

Here are some best practices for preventing phishing emails:

**Train Employees:** Educate all employees on how to recognize phishing emails and what to do if they receive one. Regularly conduct training sessions to keep them up to date on the latest phishing tactics.

**Use Anti-Phishing Software:** Implement anti-phishing software on all company devices to prevent phishing emails from being delivered to inboxes. This software can scan incoming emails for known phishing attempts and block them from being delivered.

**Use Multi-Factor Authentication:** Require multi-factor authentication (MFA) for all employee logins, especially for email and other sensitive applications. This adds an extra layer of security to prevent unauthorized access.

**Verify Email Senders:** Verify the sender's email address before responding or clicking on any links in the email. Many phishing emails will use a spoofed email address that appears to be legitimate.

**Don't Click on Links:** Avoid clicking on links or downloading attachments in emails from unknown or suspicious sources. Hover over links to verify the URL and make sure it matches the sender and purpose of the email.

**Use Spam Filters:** Implement spam filters on all company email accounts to reduce the number of phishing emails that make it to employees' inboxes.

**Stay Up to Date:** Stay up to date on the latest phishing tactics and educate employees on the latest scams. Subscribe to industry newsletters and alerts to stay informed.

By following these best practices, organizations can significantly reduce their risk of falling victim to phishing attacks.

## Employee Training

Training employees to recognize and avoid phishing attacks is an important step in preventing these types of cyber-attacks. Here is some guidance on how to train employees to recognize and avoid phishing attacks:

**Provide comprehensive training:** Conduct regular training sessions to educate employees about the dangers of phishing and how to spot and avoid phishing emails. Use real-life examples to help employees understand what phishing emails look like and how they work.

**Teach employees to be skeptical:** Encourage employees to be skeptical of all unsolicited emails and to think twice before clicking on any links or downloading any attachments. They should always verify the sender's identity and the legitimacy of the email before taking any action.

**Use simulations:** Conduct phishing simulations to test employees' knowledge and awareness of phishing attacks. These simulations can help identify areas where employees may need additional training and can also reinforce the importance of being vigilant.

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**Implement technical solutions:** Implement technical solutions such as spam filters, anti-virus software, and firewalls to help prevent phishing emails from reaching employees' inboxes.

**Create reporting procedures:** Establish clear reporting procedures for employees to follow if they suspect a phishing attack. This includes reporting the email to the IT department or security team and avoiding any actions that may compromise the security of the organization.

**Keep training up to date:** Phishing attacks are constantly evolving, so it's important to keep training up to date with the latest trends and techniques used by cybercriminals. Regularly review and update training materials to ensure they are relevant and effective.

By following these guidelines, healthcare organizations can help to reduce the risk of phishing attacks and protect sensitive patient data from cyber threats.

### Incident Response

Incident response is a process of addressing and managing the aftermath of a security breach or cyber-attack. It involves a series of activities aimed at containing the breach, minimizing its impact, and restoring normal operations as quickly as possible. The goal of incident response is to identify, contain, eradicate, and recover from a security incident while preserving evidence for future analysis.

The following are the typical steps involved in incident response:

**Preparation:** Establishing incident response policies and procedures, training employees, and maintaining incident response plans.

**Identification:** Detecting a security event or an incident through various means, such as network and system monitoring, intrusion detection systems, or user reports.

**Containment:** Containing the incident to prevent further damage, such as isolating affected systems or blocking malicious traffic.

**Investigation:** Conduct a thorough investigation to determine the scope and severity of the incident, including identifying the root cause, attack vectors, and impacted systems.

**Eradication:** Removing the attacker's presence from affected systems, such as removing malware or deleting compromised accounts.

**Recovery:** Restoring normal operations and verifying the integrity of systems and data.

**Lessons learned:** Conduct a post-incident review to evaluate the effectiveness of the incident response process and identify areas for improvement.

Having a robust incident response plan is critical to minimize the impact of a security breach and reduce recovery time. It is also essential to conduct regular testing and simulations to ensure the effectiveness of the plan and identify areas for improvement.

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## Additional Resources

Here are some additional resources on preventing email phishing attacks:

**"Phishing and Business Email Compromise Prevention"** by the National Cyber Security Alliance: This guide provides tips and best practices for preventing phishing attacks, including employee training and security protocols. <https://staysafeonline.org/resource/phishing-and-business-email-compromise-prevention/>

**"Phishing: Don't Take the Bait"** by the Federal Trade Commission: This resource offers guidance on how to recognize and avoid phishing scams, as well as what to do if you become a victim of one. <https://www.consumer.ftc.gov/articles/phishing-dont-take-bait>

**"Top 10 Phishing Prevention Best Practices"** by Cofense: This article outlines the top ten best practices for preventing phishing attacks, including employee education and simulated phishing exercises. <https://cofense.com/blog/top-10-phishing-prevention-best-practices/>

**"Phishing and Email Security Awareness Training"** by Infosec: This resource offers training and educational materials on how to recognize and prevent phishing attacks. <https://www.infosecinstitute.com/content-library/security-awareness/phishing-email-security-awareness-training/>

**"Phishing Attack Prevention Checklist"** by KnowBe4: This checklist provides a step-by-step guide to preventing phishing attacks, including tips for employee training and security policies. <https://www.knowbe4.com/hubfs/Phishing-Attack-Prevention-Checklist.pdf>

## Conclusion

Don't take your safety and security for granted. Phishing attacks pose a significant threat to the healthcare industry, and it is essential to take proactive measures to prevent them. In this eBook, we have covered the basics of phishing attacks, the different types of phishing attacks, how to identify phishing emails, best practices for prevention, and incident response.

It is important to understand that no prevention strategy is foolproof, and there is always a risk of a successful phishing attack. However, by implementing the best practices outlined in this eBook and providing ongoing training and education to employees, healthcare organizations can significantly reduce their risk of falling victim to phishing attacks.

Banks are not robbed every day, mostly do the security measures. Without these security measures, banks probably would be robbed on a much more frequent basis, bringing us back to the Bonnie and Clyde bank robbery days. Bombs can do a great deal of damage, especially if strategically placed, as proven by the Oklahoma City bombing of the Alfred P. Murrah Federal Building on April 19<sup>th</sup>, 1995. A logic bomb, such as a computer virus or worm can be just as damaging, even though you can't see it. They can cause a Denial of Services attack on such things as a power grid, cash machines disruption, or even to business supply chain processes and healthcare. So, the argument that you don't feel threatened does not mean you're not.

## Phishing Email Awareness Guidelines

Cybersecurity is truly a clear and present danger to present-day living, as we know it, due to a thing called a Chilly Cyber War that employs time bombs. You don't expect your car to break down today, but if it does, you have a big issue, and if you have someone there to help you when you need it, is up to you.

We encourage readers to explore additional resources and seek out expert advice to further enhance their organization's security posture. By working together and staying vigilant, we can continue to safeguard patient data and protect the integrity of the healthcare industry. 😊